**Sample**: Volunteer Recruitment Email

Dear (name),

Do you want to become more involved with your HIMSS chapter?

This is a special invitation for you to get involved with HIMSS at the local leadership level. If you are interested in learning more about the responsibilities and role of a HIMSS chapter board officer/director, please take a moment and reply to this e-mail. As a HIMSS chapter officer/director, you must be an active HIMSS member.

HIMSS Chapters bring together leaders in healthcare, business and technology with first-hand knowledge of success. They are a dynamic collaboration that’s sure to act as a catalyst in moving your profession forward.

If you have additional questions, please feel free to contact either myself or refer to the chapter website at: XX

Sincerely,